

Only online application is accepted. No document is required to be submitted in hard copy.

List of Documents:-

Form 2 duly signed by occupier. [Click Here to View Form 2](#)

Firm/Company ownership Document

- Latest List of partners / Latest List of Directors / Order of the Managing Agent appointed by Central Government/ State Government / Local Authority as occupier.
- In case of change of Directors submit Form No. 32 of the Companies Act, 1956.
- Partnership deed / Memorandum of Articles of Association.

Land ownership document

- Land ownership documents (Sale deed/Rent deed / Lease deed) with Land use conversion document if applicable.

Documents related to electrical power and date of start of production

- Load sanction copy & First electricity bill for registration.

Identification document

- Photo ID and address proof of the Occupier.
- Photo ID and address proof of the Factory Manager.